

Minutes for the General Board Meeting of Carmel River School PTO August 9, 2023.
Transcribed by Anthony Carnazzo, PTO Secretary.

1. Call to Order

Meeting called to order by Lauren Cunningham, PTO President at 9:04am.

Monica Tavakoli, PTO Vice President made a motion to start, second by Anthony Carnazzo, PTO Secretary. Motion passes unanimously.

2. Roll Call

Lauren Cunningham, President

Anthony Carnazzo, Secretary

Monica Tavakoli, Vice President

Adrienne Mitchell, Treasurer

Principal Alberto Ramirez (in the capacity as Advisor/Liaison)

3. Agenda

Adrienne Mitchell makes a motion to approve the agenda. Anthony Carnazzo seconds. Motion passes unanimously.

4. Committee Chair Introductions, with expression of thanks, by Lauren Cunningham.

-Teacher & Staff Appreciation, Catie Roheim

-5th Grade, Janice Cleary

-Fall Festival, Alex Sanchez

-Pumpkin Carving, Sean Edwards

-New Parent Liaison, Carrie Saso

-Father/Daughter Family, Melissa Anderson

-Mother/Son Family, Majo Spencer

-Otter Cove, Katie Heley

-Spirit Gear, Veronica Wheeler

-Yearbook, Jeannette King / Tatiana Scher

-Read-a-thon, Gleidy Wetzel

5. New Business

- a. Fifth Board Position, Communications Officer. Monica Tavakoli explains that Principal Alberto Ramirez has removed himself from the Board. He has chosen to sit only in an advisory role, though historically the Principal is, in fact, a voting member. Therefore a fifth position is necessary and the duties most needed are that of communication efforts. Two minute speeches given by the candidates.

-Sean Edwards

-Alex Sanchez

-Jamie Turri

Ballots taken from the members in attendance. Staff ballots taken after the

Meeting. Winner to be announced later in the day. *

- b. PTO Bylaws. Members have received physical copies of the document. Monica Tavakoli opens the opportunity for discussion. No attendees have any comments or questions. Motion to adopt made by Monica Tavakoli. Lauren Cunningham seconds. Motion passes 62-0.
 - c. 2023-2024 Budget Approval. Adrienne Mitchell notes that the document was created with the starting point of actual line item spends from the previous year. The preferred method of payment for donations is cash or check, as fees are deducted when using electronic payments which is effectively a penalty loss against our contributions. Largest line item is for field trips. New line item created for the Read-a-thon related student prizes. Lauren Cunningham notes that the balance of funds from the previous year was donated to the CUSD for safekeeping and specific use for River School. Total is approximately \$16k. Motion to pass made by Adrienne Mitchell. Lauren Cunningham seconds. Motion passes 62-0.
6. Principal's Update. Brief words of welcome by Alberto Ramirez. Acknowledges members of CUSD Board of Directors present, including Sara Hinds, Karl Pallastrini, and Sharon Ofek. Words of support and thanks for all River School parents and Staff; including teachers, administrative, and custodial. Mention of 31 years in education and of gratitude to be part of this community.
7. Adjournment. Motion made by Lauren Cunningham. Monica Tavakoli seconds. Motion passes unanimously at 9:32am.

*After counting all ballots from those Members present at the General Meeting and those from Staff afterward, Sean Edwards was named as the winner.